



Village of Savoy

Savoy Municipal Center

611 North Dunlap Avenue, Savoy, IL 61874

MINUTES OF BOARD OF TRUSTEES MEETING

DATE: April 20, 2016 PLACE: Savoy Municipal Center
611 North Dunlap Ave.
Savoy, IL 61874

TRUSTEES PRESENT: President Robert C. McCleary, Trustees John Brown, Joan Dykstra,
Jan Niccum, Becky Pittman, Dee Shonkwiler, and William Smith

TRUSTEES ABSENT:

OFFICERS AND

PERSONNEL PRESENT: Richard Helton, Village Manager
C. David Well, Village Treasurer
Jeremy Leevey, Assistant Fire Chief, Savoy Fire Department
Gary Zinn, Director of Savoy Business Development
Tiffany DeSpain, Savoy Recreation Center Program Director
Billie Jean Krueger, Village Clerk

OFFICERS AND

PERSONNEL ABSENT: Mike Forrest, Fire Chief

GUESTS: Julia Leatherwood, County Star

CONVENED: 7:00 P.M.
RECESSED: 7:25 P.M.
RECONVENED: 8:40 P.M.
ADJOURNED: 8:40 P.M.

1. CALL TO ORDER, ROLL TAKEN, QUORUM DECLARATION

President McCleary called the meeting to order at 7:00 p.m. with roll call taken of President McCleary and all Trustees with President McCleary and all Trustees answering present, and a quorum declared.

2. PLEDGE OF ALLEGIANCE

President McCleary led the pledge of allegiance to the flag.

3. PUBLIC COMMENT

President McCleary asked for public comment on the agenda and non-agenda items.

No public comment on non-agenda or agenda items.

4. OTHER AGENDA ITEMS

President McCleary asked if there were other agenda items to be added. None added.

5. CLOSED EXECUTIVE SESSION

Trustee Smith moved to go into a Closed Executive Session of the President and Board of Trustees following this meeting for the purpose of discussing personnel under Exception no. 5, Section 2(c)(2) of the Open Meetings Act (OMA) , and to include the Village Manager, Village Clerk, and Attorney David Krchak, in attendance, seconded by Trustee Shonkwiler;

By Trustee vote;

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nayes: None

Absent: None

6. BUSINESS

A. RESOLUTION 2016R-09 – VILLAGE OF SAVOY 2016-2017 BUDGET ADOPTION RESOLUTION

Trustee Smith moved to pass Resolution No. 2016R-09 – VILLAGE OF SAVOY 2016-2017 BUDGET ADOPTION RESOLUTION, as presented, seconded by Trustee Shonkwiler;

Discussion: Dick Helton presented the final copy of the FY 2016-17 Village of Savoy Operating and Capital Budget for review and approval of the balanced budget stating that the final bottom lines are not what he had hoped to see, but he believes Savoy can live within this proposed budget. He said that one of the things that influenced the final budget numbers was finally being able to implement the 2014-15 actual figures and that was delayed because Staff was waiting on the final audit and it did not come in until late March and that did have an impact on the how the 2016-17 budget was completed.

Helton pointed out that he had made minor adjustments throughout the budget since the April 11, 2016 draft which were mainly in the Capital Transfers Fund, Fire Department Fund, General Liability Insurance Fund, Social Security Fund, Street Light Funds, Capital Improvement Fund, Capital Equipment Replacement Fund, and the General Fund Revenues.

Helton also explained that the General Revenue Fund will have a projected end of year balance of \$218,656, which is well below Staff's desired end of year balance of \$500,000, but he believes with the higher scrutiny and plan for proceeding with the 2016-17 budget year, Savoy will see additional savings and some of the line items may not be spent at all depending on the bidding and start of construction of some items Helton said he was comfortable with the proposed final FY 2016-17 budget and recommended approval as presented.

Questions and comments from Trustees on the proposed budget:

Trustee Niccum suggested to keep in mind the equipment that was taken out of the budget this year and put this equipment back in next budget year.

Trustee Dykstra questioned how are these items removed reinstated back in the budget next year.

Helton stated they would all be considered, if possible, the fire truck, salt storage shed and sidewalks.

By Trustee vote on approval of Resolution 2016R-09 Budget Adoption: Brown, yes; Dykstra, yes; Niccum, yes; Pittman, yes; Shonkwiler, yes; and Smith, yes; motion carried.

**B. ACCEPT RESIGNATION OF JERRY WALSH FROM PLANNING COMMISSION
(Jerry has been on Plan Commission from 2002 – 2016, and was a Village Trustee from 1990-1995) We thank him for his many years of service to the Village of Savoy**

Trustee Shonkwiler made a motion to accept the resignation of Jerry Walsh from the Planning Commission, seconded by Trustee Brown;

By Trustee vote;

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: None

**C. ACCEPT RESIGNATION OF BILL VAVRIK FROM ZONING BOARD OF APPEALS
Trustee Smith made a motion to accept the resignation of Bill Vavrik from the Zoning Board of appeals, seconded by Trustee Brown;**

By Trustee vote;

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: Non

**D. APPROVE APPOINTMENT OF BILL VAVRIK TO THE PLANNING COMMISSION
FOR A FIVE-YEAR TERM FROM 4-20-16 TO 4-20-21**

Trustee Dykstra made a motion to approve the appointment of Bill Vavrik to the Planning Commission for a five-year term from 4-20-16 to 4-20-21, seconded by Trustee Niccum;

By Trustee vote;

Ayes: Brown, Dykstra, Niccum, Pittman, Shonkwiler, and Smith

Nays: None

Absent: Non

7. STAFF REPORTS

A. SAVOY VILLAGE TREASURER

President McCleary and the Trustees reviewed the Treasurer's Revenue/Expenditure Report for the 11 months ending March 31, 2016 and the Check Register – Schedule of Accounts Payable for checks issued from 3/01/16 through 3/31/16.

Trustee Smith moved to approve and pay the Schedule of Accounts Payable for the month ending March 31, 2016, as presented, seconded by Trustee Niccum;

By Trustee Vote:

Ayes: Brown, Dykstra, Pittman, Niccum, Shonkwiler, Smith

Nays: None

Absent: None

B. SAVOY FIRE DEPARTMENT

President McCleary and the Trustees reviewed the Savoy Fire Department Activity Report and Fire Incident Summary for the period 3/01/16 through 3/31/16 presented by Jeremy Leevey, Assistant Fire Chief.

C. SAVOY BUSINESS DEVELOPMENT CENTER

President McCleary and the Trustees reviewed the Director's Report from Gary Zinn dated 4/1/16.

D. SAVOY RECREATION CENTER

President McCleary and the Trustees reviewed the Report dated April 2016 from Tiffany DeSpain, Savoy Recreation Center Director.

8. RECESS FOR CLOSED EXECUTIVE SESSION TO DISCUSS PERSONNEL UNDER EXCEPTION NO. 5 OF THE OPEN MEETINGS ACT – President McCleary recessed the open and public meeting of the Board of Trustees at 7:25 p.m. to go into a Closed Executive Session to Discuss Personnel under Exception No.5 of the Open Meeting Act.

9. RECONVENE – President McCleary reconvened the open and public meeting of the Board of Trustees at 8:40 p.m.

10. ADJOURN

There being no further business to come before the Board of Trustees meeting, on motion to adjourn made by Trustee Smith, seconded by Trustee Brown, President McCleary adjourned the open and public Board of Trustees meeting at 8:40 pm.

Respectfully Submitted,
Billie Jean Krueger
Village Clerk

This meeting was recorded.

Approved 5-4-16